

Public Document Pack

MEETING:	Penistone Area Council
DATE:	Thursday, 4 October 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 19th July, 2018
(Pac.04.10.2018/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone East and West Ward Alliance held on 26th July, and 6th September, 2018 (Pac.04.10.2018/3) (*Pages 9 - 12*)

Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.04.10.2018/4) (*Pages 13 - 16*)
- 5 Interim Performance Report (Pac.04.10.2018/5) (*Pages 17 - 42*)

Items for discussion

- 6 Procurement and Financial Update (Pac.04.10.2018/6) (*Pages 43 - 48*)
- 7 Safer Neighbourhood Service Update (Pac.04.10.2018/7)
- 8 Section 106 Update (Pac.04.10.2018/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer

Elaine Equeall, Penistone Area Council Manager

Kate Faulkes, Head of Service, Stronger Communities

Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 26 September 2018

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MEETING:	Penistone Area Council
DATE:	Thursday, 19 July 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson.

10 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

11 Minutes of the Penistone Area Council meeting held on 7th June, 2018 (Pac.19.07.2018/2)

The Area Council received the minutes of the previous meeting held on 7th June, 2018.

An update was provided on the Penistone Alehouse project, with it entering the next stage of development. Volunteers with expertise were being sought in order to consider proposals and support with obtaining the potential accommodation which had recently been identified. A meeting had been arranged to take place on 8th August to discuss the latest developments.

Members heard how the Community Car Scheme was now being more widely promoted.

Members heard how the procurement for Penistone Matters had now concluded. Due to delays the next edition was expected to be published in Autumn, not Summer as previously planned. Members were encouraged to forward any ideas for articles. It was noted that copy deadlines would be shorter with the new supplier, and therefore content was likely to be more current.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 7th June, 2018 be approved as a true and correct record.

12 Notes from the Penistone East and West Ward Alliance held on 17th May, and 14th June, 2018 (Pac.19.07.2018/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 17th May and 14th June, 2018.

Members made enquiries in relation to the planters in front of Penistone Town Hall, and heard that the current plans were for community groups to remove and repurpose these, with the Paramount taking responsibility for those in front of the cinema.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 17th May and 14th June, 2018 be received.

13 Report on the Use of Ward Alliance Funds (Pac.19.07.2018/4)

A report on the levels Ward Alliance Fund expenditure was considered, and it was noted that just over £2,000 remained to allocate from a budget of £20,000 for the financial year.

RESOLVED that the report be noted.

14 Performance Report Q1 (Pac.19.07.2018/5)

The item was introduced by the Area Council Manager, and it was noted that many projects had come to an end at the close of quarter 4. However, information was still outstanding in relation to a number of Working Together Fund grants, including those given to the Roundtable and Trans Pennine Trail Volunteers.

The attention of Members was drawn to the numbers of Adult Volunteers, which had increased significantly in the previous quarter. This was largely due to the work of Twiggs. Members also noted the significant increase in the numbers of young people volunteering. Though the Area Council did no longer fund any direct intervention with young people, the increase in numbers were attributed to work of Twiggs and the intergenerational work undertaken by AGE UK.

Members also noted the significant increase in the value of volunteering, which was in part due to increases in numbers, but also due to the increase in hourly rate now attributed.

The Area Council Manager provided an overview of the performance of DIAL, noting that demand was now being managed effectively, but that there was still the need to produce a leaflet with useful telephone numbers to assist those waiting.

With regards to the contract with Twiggs Grounds Maintenance, the team were making significant progress with many other organisations involved, including schools and businesses. Members heard how good progress was being made in relation to the roll out of Incredible Edible in Penistone.

The service delivered by AGE UK was performing well, with 'sloppy slipper' events being an effective way of engaging residents in outlying areas. Future events planned would look towards planning for winter including measures to tackle cold homes, safety in the home, and wellbeing, which can be linked to excess winter deaths.

Members noted that Sporting Penistone had made progress on training, but that there was still more to be made. Feedback was also provided on Penistone FM, which had been instrumental in upskilling both younger and older people. The role of the radio station in increasing awareness of what was happening in the community was also acknowledged, with increased audiences at both football and cricket matches showing its impact.

RESOLVED that the report be noted.

15 Penistone Market (Pac.19.07.2018/6)

Maria Cotton, Group Leader – Markets, and Robert Cawthrow, Market Rents and Compliance officer, were welcomed to the meeting. An update was provided on the current situation in relation to the markets held in Penistone, and the marketplace itself.

In relation to comments that the market had been quiet, the fruit and vegetable trader had responded that they had not been affected and for a number of weeks the Thursday market had been 100% let. Historically and more recently the Thursday market had been strong, and was thought to complement the current offer within Penistone.

The market on Saturday remained static, despite investment of time and effort from officers, however this was set against a national trend of decline.

Traders had expressed concerns in relation to banks closing in the centre of Penistone, and how this would impact on trade. Concerns had also been raised in relation to workers using the Tesco carpark as long stay parking, however it was noted that the time limit was now being enforced.

A number of options were being considered in relation to the marketplace, including securing the building in the evening. Previous concerns regarding an alleged public right of way through the building had been thoroughly researched and no evidence to confirm the existence of a right of way had been found. It was noted that as it had been previously used for this purpose, any closure of the route could potentially be challenged.

Members heard how preliminary costs had been sought, with £15,000 expected for shuttering to secure the building, with installation costs in addition to this. However, it was noted that repairs to the site are in the region of £4,000 per annum currently.

Members discussed the merits of closing the space, ensuring it was fit for purpose as a market without repeated repairs being necessary. However, it was also recognised that part of the issue related to the lack of facilities for young people, and that closing off the space would likely just move the problem elsewhere. Members commented on the need to maximise the benefits the Market Barn afforded, with it being used as a venue space as well as for markets.

Comments were received that town centre traders had expressed a desire to work with market traders in order to invigorate the economy of the town. Those present were in agreement that the market barn and its use was integral to the town centre and therefore would feed into the Principal Towns Programme, and the feasibility study currently underway.

RESOLVED that the feedback be noted and feed into the Principal Towns Programme.

16 Rural Waste Collection (Pac.19.07.2018/7)

The item was introduced by the Chair, who reminded Members of the changes to waste collection which meant that refuse would only be collected from the kerbside. The impact of this was most greatly felt in rural areas, which had a higher proportion of un-adopted roads and tracks.

Where problems occurred, bespoke solutions had been considered and had been implemented in a number of places. Councillors were reminded of discussion about the issue at the recent Ward Alliance meeting, where it was suggested that this could be an issue for the Area Council to discuss and potentially assist with a solution.

Members noted the need to make efficiency savings, but questioned the costs of solutions being put in place and the significant time of officers and Members to arrive at and implement the solutions. Members noted the outstanding issues faced by number of residents, and discussed potential ways to alleviate some of the issues.

Suggestions were made to provide support from the Area Council, but consensus was that any solution should be permanent as ongoing revenue financial support could not be sustainable.

As Members were aware that the number of residents with issues was declining, due to the interventions by the service being implemented, it was agreed not to undertake any intervention at the current time, but to monitor the situation and discuss it at a future meeting should issues remain outstanding.

RESOLVED that a future meeting of the Area Council revisits the discussion should the need arise.

17 Traffic Management (Pac.19.07.2018/8)

Councillor Millner introduced the item, referring to the Traffic Regulation Order (TRO) proposed in The Green. After consultation with Highways, and taking into consideration the evidence provided from local residents, it was suggested that yellow lines be applied to the entrances/exits to The Green.

In addition, Councillor Millner also reminded the meeting of previous discussions around implementing a 20mph zone within the Town Centre.

Acknowledging budgetary pressures within the Highways service, Members discussed how previous TROs had been funded. It was noted that finance had often been provided through the Devolved Ward Budget, and although the current criteria for the Ward Alliance is to promote social action and volunteering there is scope to fund other projects which do not require with volunteer time. Although no volunteer time could be attributed to a TRO, it was noted that in the case of the problems faced by residents at The Green, this had brought them together as a community to address the issues.

Members discussed the criteria for considering a TRO and went on to discuss the process of approval for local funds. It was noted that decisions were those

delegated to an officer, taking account of the recommendations of the Ward Alliance, and in the case of TROs would take account of the views of officers in Highways.

It was acknowledged that there was more than one TRO being put forward which would require funding, but it was unlikely that many could be financed locally per year through the Ward Alliance Fund. Members also acknowledged the low numbers of officers to enforce TROs, however the use to encourage appropriate parking was acknowledged.

RESOLVED

- (i) that Members encourage an application from Highways to the Ward Alliance Fund for a Traffic Regulation Order in relation to The Green;
- (ii) that implementation of a 20mph zone in Penistone Town Centre be considered as part of the Principal Towns Programme.

18 Procurement and Financial Update (Pac.19.07.2018/9)

Members were reminded of discussion at the previous meeting in relation to provision for isolated and vulnerable older people, following the completion of the current contract delivered by AGE UK.

It was recommended that a grant fund be established, with a total value of £70,000 and grants be invited to address the issues raised by the current AGE UK contract. It was suggested that this operate similarly to the current Working Together Fund.

Members noted the current situation in relation to the Working Together Fund, with £13,856 remaining. Members discussed its promotion and it was agreed not to promote the fund widely at the current time, but that word of mouth or referral to the fund from organisations interested in applying to the Ward Alliance Fund, but requiring additional finance, would be sufficient.

The meeting briefly discussed its current priorities, and it was suggested that these be reviewed in the autumn.

Following on from the presentation from Twiggs Grounds Maintenance at the previous meeting of the Area Council Members were asked to consider whether to renew the contract for a further year. All Members were in agreement.

A recommendation was received to devolve £20,000 from the Area Council budget, to the Ward Alliance Fund, noting the small amount of Ward Alliance Fund remaining. All Members noted the significant benefit of the support given to Ward Alliance Fund recipients, and supported the suggestion.

The Area Council Manager provided an overview of the financial situation of the Area Council. It was noted that approval of the Isolated and Vulnerable Older People Fund, approval of the transfer of £20,000 to the Ward Alliance Fund, and re-contracting of Twiggs Grounds Maintenance would mean that £18,958.75 remained for allocation in 2018/19.

RESOLVED:-

- (i) The update on procurement activity be noted;
- (ii) That an Isolated and Vulnerable Older People Fund be established at a cost of £70,000;
- (iii) That the Executive Director Communities be authorised to approve the grant procedures, including award criteria, taking account of the recommendations of the working group established to assist the development of the process;
- (iv) That the Executive Director Communities be authorised to approve Isolated and Vulnerable Older People Fund grants, up to a total value of £70,000, following recommendations from the grants panel;
- (v) That the update on the Working Together Fund 2018/19 be noted;
- (vi) That £20,000 be devolved to the Ward Alliance Fund, to be allocated through previously approved mechanisms;
- (vii) That the update on the Clean and Tidy Contract be noted and that the contract with Twiggs Grounds Maintenance be extended for a further 12 months at a cost of £98,007;
- (viii) That the update provided on the financial position of the Area Council be noted.

Chair

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 26th July 2018, Penistone Town Hall

1. Present: Cllr Paul Hand-Davis, Bob Blythe, Cllr David Griffin, Bob Green, Jonathan Cutts, Adrian James, Richard Leech, Graham Saunders, Allen Pestell, Cllr Andrew Millner, Cllr John Wilson, Cllr Robert Barnard

In Attendance: Stephen Miller

Apologies: Cllr Hannah Kitching, Richard Popplewell, Ann Walker, Ann Rusby

2. Declarations of Pecuniary and Non-pecuniary Interest

Cllr John Wilson declared a non-pecuniary interest in the Trans Pennine Trail Magic Wood application.

3. Correspondence

Springvale Community Garden confirmed the proposed allocation for their 'Penistone Planters' project would not be sufficient to deliver the project.

4. Notes of the Meeting Held on 14th June 2018

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

None.

6. Ward Alliance 2018-2019 Update

Cllr Barnard confirmed the Penistone Ward Alliance fund had been allocated £20,000 from the Penistone Area Council. An allocation of £22,047.81 remains for the Penistone Ward Alliance for this financial year.

7. The following applications for financial assistance were considered:-

a) Traffic Regulation Order- The Green, Penistone

Request of between £3,000-£5,000 to implement a Traffic Regulation Order for the Green, Penistone. Concern was raised regarding the quote which was higher than expected for the work. Some members thought the project was inappropriate for Ward Alliance funding as it doesn't support volunteering in the community and could set a precedent for similar applications. A consensus decision could not be reached and when put to a vote the majority rejected the application.

b) Wortley Church Community Hub

Request of £1,107.50 to part fund the installation of audio/visual equipment. Members commended the application and the group's efforts to create a community space in the village, something it currently lacks. Members recommended an allocation of £1,107.50.

c) Trans Pennine Trail Magic Wood Summer Art Project

Request of £700 to deliver a weekend of artist lead activities for young people. Members praised the efforts to create free activities for young people during the summer holidays. Members recommended an allocation of £700.

d) Weir Wood- For People and Wildlife

Request of £3,687 towards the costs of adopting a woodland area in Hunshelf. Members praised the project and its potential to provide opportunities for young people and the local community. It was also noted the potential for increased tourism by working in partnership with the Yorkshire Wildlife Trust. Members recommended an allocation of £3,687.

8. Any other business

The issue of recent moorland fires in the Dunford Parish was raised. Stephen Miller agreed to post some information and advice through the Penistone Area Team social media.

It was reported that three planters had recently been stolen in Green Moor.

9. Date and time of next meeting

Members agreed that the next meeting would be held on the 6th September 2018, 7pm at Penistone Town Hall.

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 6th September 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Ann Rusby, Cllr Andrew Millner, Cllr John Wilson, Allen Pestell, Adrian James, Cllr Hannah Kitching, Jonathan Cutts, Richard Leech, Bob Blythe, Cllr Paul Hand-Davis

In Attendance: Stephen Miller, Elaine Equeall

Apologies: Cllr David Griffin, Richard Popplewell, Graham Saunders

2. Declarations of Pecuniary and Non-pecuniary Interest
None.

3. Correspondence
Cllr Barnard read a thank you card from the Royd Community Garden group.

4. Notes of the Meeting Held on 26th July 2018
Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes
In relation to the Traffic Regulation Order application it was noted that reviewed quotes from BMBC Highways were being sought to prepare a new application. Concerns were raised about Ward Alliance funds being used for this purpose as it does not meet the stated aims of the fund.

6. Information on Review of Ward Alliances
Elaine Equeall provided an update on the review of all Ward Alliances. New governance, membership process and application forms are being developed. These will be presented at a later date.

7. Ward Alliance 2018-2019 Update
Cllr Barnard confirmed the Penistone Ward Alliance fund had an allocation of £15,387.31 remaining for this financial year.

8. The following applications for financial assistance were considered:-

a) Springvale Community Garden

Request of £1,200 to create new raised beds. Members supported the aims of the group and highlighted that they have not received any Ward Alliance funding this financial year. A question was raised about the VAT on the project and whether it's something they can claim back as a registered charity. Members recommended an allocation of £1,200 following a VAT enquiry.

b) Hoylandswaine Parochial Church Council

Request of £206.77 to purchase new signage for church car parking. Members confirmed the church is used for a variety of community purposes including groups and events in a separate building within the church yard. Members recommended an allocation of £206.77.

9. Any other business

Elaine Equeall gave a presentation about the Safer Places scheme in Barnsley. Members are encouraged to speak to their local shops, cafes and community venues that might be interested in taking part.

An issue was raised about the use of drones and model aircraft in the Dunford Parish. Complaints have been made about them invading privacy and potentially being used for criminal purposes in surveying farms.

A discussion was had about the best way to utilise the Ward Alliance Fund throughout the year and balance spend. Options around application caps, quarterly limits and allocating funds for specific purposes were investigated. This will be discussed further once the new Ward Alliance governance is in place.

Jonathan Cutts agreed to be the community representative for the next Penistone Working Together Fund panel.

10. Date and time of next meeting

Members agreed that the next meeting would be held on the 11th October 2018, 7pm at Penistone Town Hall.

2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2018/19 Final Ward Project Allocations**PENISTONE WARD ALLIANCE**

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£0	carried forward from 2017/18
£20,000.00	devolved from Area Council 2018/19
£40,000.00	total available funding

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Thurgoland Village Welfare - Replacement of damaged door	£2,000.00	£2,000.00	£20,000.00	£38,000.00
Millhouse Green Village Community Association - Royd Community Garden	£2,000.00	£2,000.00	£20,000.00	£36,000.00

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Tankersley PC - WW1 Commemoration Project	£1,050.00	£1,050.00	£20,000.00	£34,950.00
Hoylandswaine Village Festival	£1,000.00	£1,000.00	£20,000.00	£33,950.00
Penistone Town Council - TDY 2018	£2,500.00	£2,500.00	£20,000.00	£31,450.00
Underneath the Stars - Support for volunteer team	£1,000.00	£1,000.00	£20,000.00	£30,450.00
Age Uk - Sloppy Slippers second payment	£622.19	£622.19	£20,000.00	£29,827.81
Penistone Remembers Community Enterprise	£3,900.00	£3,900.00	£20,000.00	£25,927.81
Thurgoland & Wortley Luncheon Club - Award in food safety	£860.00	£860.00	£20,000.00	£25,067.81
Millhouse Sports Club - Emergency storm repairs	£2,600.00	£2,600.00	£20,000.00	£22,467.81
Barnsley Met Band - BBb Tuba	£220.00	£220.00	£20,000.00	£22,247.81
Age UK - Community Garden party	£200.00	£200.00	£20,000.00	£22,047.81
Yorkshire Wildlife Trust - Weir Wood -	£3687.00	£3687.00	£20,000.00	£18,360.81

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
For People & Wildlife				
Wortley Church Parochial Church Council	£1107.50		£18,892.50	£17,253.31
Team Green Moor - Village Playing Field	£1,166.00	£1,166.00	£18,892.50	£16,087.31
TPT Volunteers - Magic Wood Summer Art Project	£700.00	£700.00	£18,892.50	£15,387.31
Hoylandswaine PCCC - Car Park signage	£206.77	£206.77	£18,892.50	£15,180.54
Springvale Community Garden - Raised beds	£1,200.00	£1,200.00	£18,892.50	£13,980.54

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**Working Together for the Penistone
Community**

**PENISTONE AREA COUNCIL
Performance updates**

July- August 2018



INTRODUCTION

Penistone Area Council priorities
and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

THRIVING &
VIBRANT ECONOMY

Helping people
to connect better

PEOPLE ACHIEVING
THEIR
POTENTIAL













Health & Well Being





STRONG &
RESILIENT COMMUNITIES

SUPPORT
for young people

COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
    	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
    	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM Round 2: Bumping spaces Sporting Penistone Penistone youth project	£8050 £11,660 £6630 £15,627 £19,836 £16,230 £8730	Completed Dec 17 Dec 17 Completed 01/04/2017-18 01/04/2017-18 January 17-18

		Round 3: Penistone Community Radio Project	£19,840	September 17-18
		Cycle Penistone CIC	£5990	Completed March 2018
		South Pennine Community Transport CIC	£5000	Pilot project Dec 2017
			£6538	Pilot extension to March 2018
			£20,000	Operational costs April 2018–end March 2019
		DIAL contract (see above)		
 	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension		£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)	12 month extension to Jan 2019
	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs	2017 summer edition
			£3364 Delivery costs	Autumn edition 2018
	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	Start date 1 st November 2017 12 months With option to extend for 1 year

PART A –SUMMARY OF PERFORMANCE TO DATE (AS SHOWN IN QUARTER 1 PERFORMANCE REPORT)

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential.

The achievements of the combined outcomes are listed in table's below:



Outcome Indicators / target	Achieved to date 2018-2019
No. of FTE jobs created and recruited to	15(+2)
No. of apprentice and placement created and recruited to	2 (0)
Number of people taking up work experience placements	8 (+2)
No of clean & tidy activities which involve businesses	37(+19)
Local spend (average across all contracts)	90.5% (91.6%)



Outcome Indicators Target	Achieved to date 2018/19	Achieved this quarter
No. of adult volunteers engaged	820	278
No. of young people engaged in volunteering	268	17
No. of activities which involve young people under the age of 18	113	3
No. of new volunteers	299 (+100)	
No. of community groups supported	167	44

No. of new community groups supported	33	8
Volunteer hours contributed (£ value)	£118,483	28,448
No. of volunteer opportunities created	606	93
Community car scheme journeys	184(+59)	

Includes Dial = Q1 return ,Penistone FM =Q2, Age UK =Q1 Bumping spaces = Q4 Sporting Penistone Q4 ,

**accounts for new TWIGGS contract and finish of Targetted Youth support figures this quarter*



Outcome Indicators Target	Achieved to date	Achieved this quarter
No. people achieving a qualification / accreditation	123	11
No. of people receiving training	369*	188
No. of residents and young people receiving advice and support	300	47
No. of residents referred to health advice	8	0
No. of young people making a positive contribution to the design/ maintenance of their local environment	215	20
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	157 (+66)	

TWIGGS INFORMAL TRAINING TO ALL VOLUNTEERS

PART B – SUMMARY OF UPDATES FROM SERVICE/PROJECTS SINCE QUARTER 1



Clean Green & Tidy team

	RAG
<div>THE LOCAL ECONOMY including Tourism</div>	●
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
<div>Health & Well Being</div>	●
Activity intervention targets	●
Outcome indicator targets met	●
Social value targets met	●
<div>Environment</div>	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twiggs Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on two other priorities as listed. This contract is making excellent progress since starting in November with many targets exceeded. Below shows a selection of some of the achievements since the last full report at the end of Quarter one, covering July and August 2018 period.

Brief Summary of the Figures So Far

Number of Twiggs Led Opportunities this Quarter:	28
Number of Volunteers Recruited:	141
Number of New Volunteers Recruited:	24

Number of Retained Volunteers: 117

Total Number of Volunteer Hours: 380

Market Barn, Twiggs and Tesco Volunteer Drive sessions completed: 7

Number of Schools Worked with: 3 (Thurgoland School,
Tankersley St Peters, and Springwell School)

Regular Hotspot Areas

Monday - Market barn litter pick and McDonalds Tankersley (monthly)

Tuesday - Water Meadows habitats and pathways clearance

Wednesday - Springvale Community Garden

Wednesday - St Leonards Church, Wortley - Lens Friends and Stainborough Rotary Club

Thursday - Cannon Hall

Friday - Green Moor

Regular checks on South Lane lay-by's as and when required

Education – Schools

Thurgoland Primary School

Friday 13th July 2018

Activities: Tidying up the path between the water pump and war memorial, as well as cutting back hedges as preparation work. 5 children cleared the debris back into the hedges, swept the path and litter picked the area. We also taught the children how to use tools safely alone and/ or with a team, as well as how to maintain and store them.

We also educated the group with regards to plants which may cause injury such as brambles, nettles and Hawthorne.



Businesses Worked With

1. TESCO

Litter picking activities carried out every Monday

02/07/2018 – Litter picked the market barn, whilst there we were approached by two young students who spoke to us about how they try to improve their community and are not like other groups of youngsters which litter.

09/07/2018 – Litter picking the market barn with help from a local Councillor and Tesco staff, we collected removed 6 bags of litter.

16/07/2018 – Litter picking and sweeping up the paths with local residents. 9 bags of waste where collected and removed.

23/07/2018 – Upon our arrival at the market barn, there wasn't a spot of litter inside the market barn! It's good to see our continued work is showing a big improvement in the area. We litter picked surrounding areas to the market barn with Tesco volunteers. 3 sacks of waste where collected and removed.

06/08/2018 – Litter pick and tidy up of the Market Barn and surrounding area with Tesco. BBC Radio Sheffield were there when we arrived, they are interested in our in our work in the community. Our team explained the issue at the Market Barn and what we are doing to improve it etc. 4 sacks of waste where collected and removed.

13/08/2018 – Clearance of cig butts and midget gems. Our team trimmed the long grass and pruned low branches at the community park behind Tesco. This enabled us to remove litter better and make visual improvement. 3 sacks of waste collected and removed.

20/08/2018 – Litter picking with one volunteer. We cut the grass at the entrance to the park next to Tesco to leave a tidy appearance and get to the litter. 3 sacks of litter collected and removed.



2. McDonalds



Litter picking the surrounding areas once a month

02/07/2018 – Litter picked the Business Park which McDonalds is located on with 5 volunteers (6 bags of waste removed)

3. SPAR

27/07/2018 – Cut back the grass and weeds to support the SPAR with the regular litter pick and kept uneven surface visible

The Spar also offer refreshments to volunteers taking part in our activities.

Feedback Received



Supported Projects - Examples

1. Springvale Riverside Wildlife Haven

Wednesday 4th July 2018

Activities: Widening pathways by brush cutting. Volunteers have been controlling invasive spots of weeds.

2. Saturday 14th July 2018

Supporting Penistone Area Team

Activities Included: Attending the Majors Parade with the Army of Volunteers. We supported area teams and further promoted some of our activities with existing and new volunteers. We were accompanied by an army of

approximately 12 sustained young volunteers and their parents, who were all very proud to march alongside one another that morning.



3. Royd Community Garden

Friday 10th August 2018

Activities: We supported the group as they needed our advice and assistance. We assessed the site and got volunteers together to tidy it, they moved building materials to safe places around the site and removed all tripping hazards. Our team helped dig out new holes as the previous ones were unlevel and not in line. We worked with them to postcrete the timbers in.



Friday 17th August 2018

Activities: Supporting the group by putting up a gazebo with help from Stephen Miller and David Griffin. As we did this, volunteers painted the new benches and planters they had built. Volunteers brought out more gazebos which needed putting up however we couldn't put them up due to missing pieces.



4. Springvale Community Garden

Wednesday 22nd August 2018

Activities: Grass cutting and strimming, turning over beds and borders. We also raked the banking to find stone so we can build rockeries. Whilst we were on site, our apprentice had a visit from his college tutor.



Twiggs Led Volunteer Opportunities - Examples

1. Tuesday 3rd July 2018 – Water Meadows

Activities Included: Building wildlife habitats with a volunteer.



2. Tuesday 3rd July 2018 – Millhouse Green Tennis Courts

Supported by volunteers sent from Voluntary Action Barnsley

Activities Included: Tidying up the entrance cutting back weeds, grass and pruning shrubs/hedges to widen the path. Volunteers collected debris to mulch, as well as this we cleared away all the litter. (1 bag of waste)



3. Friday 6th July 2018 – Green Moor

Activities Included: Our team weeded the playground and dressed beds with bark chippings as the volunteers maintained footpaths which we had widened previously. Together we built a bug hotel. We visited a neighbour's garden who is going to donate us some plants which will be transferred into the playground – The CoOp also donated us refreshments for volunteers to consume during these activities.



- 4. Friday 13th July 2018 – Roper Lane, Thurgoland**
Activities Included: Assisting a volunteer to clear grass cuttings as they looked messy and covered the pavement and road.



- 5. Friday 20th July 2018 – Green Moor**
Activities included: Assisting volunteers weeding in the playground, pruning, digging and brush cutting around the beacon which became a fire hazard with all the over growth. We cleared a loft radius to make good working space to light the beacon.



- 6. Tuesday 24th July 2018 – Water Meadows**
Activities included: Habitat building with volunteers – they also carried out a litter pick and filled two bags of waste.



- 7. Tuesday 24th July 2018 – Oxspring, playing field**
Activities included: Assisting a volunteer to tidy up the edges of the field. We cut out a large section to put all the green waste, pruned a large amount and mulched the waste.



8. Thursday 9th August 2018 – Cannon Hall

Activities included: Weeding, planting and edging with volunteers.



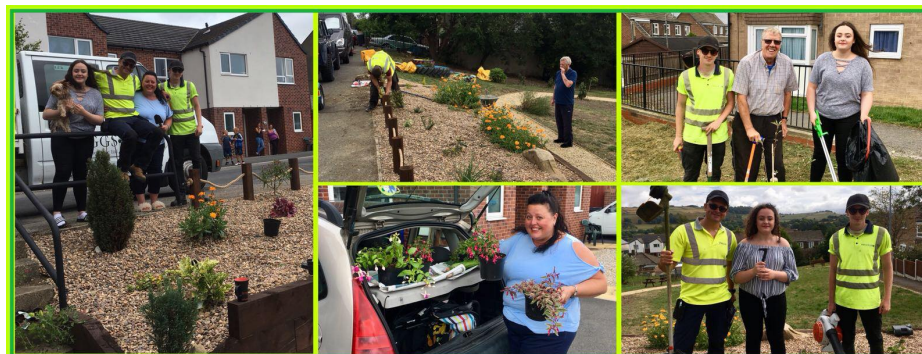
9. Friday 10th August 2018 – Green Moor

Activities included: Working with volunteers breaking up an old bench and digging out footings so that we can prepare the ground for new footings. We also levelled out mole holes and weeded the playground banking.



Tuesday 14th August 2018 – Royd Community Garden (Millhouse Green)

Activities included: Assisting five volunteers to set fence posts, remove all the litter, planting and grass cutting.



10. Tuesday 21st August 2018 – Footpath outside St Johns Primary School

Activities included: Carried out litter picking activities with 10 volunteers, whilst the team also trimmed the over growth hedges and mulched the waste. A full summary of this fantastic partnership working will be available in the full quarter contract report.



11. Wednesday 22nd August 2018 – St Leonards Church



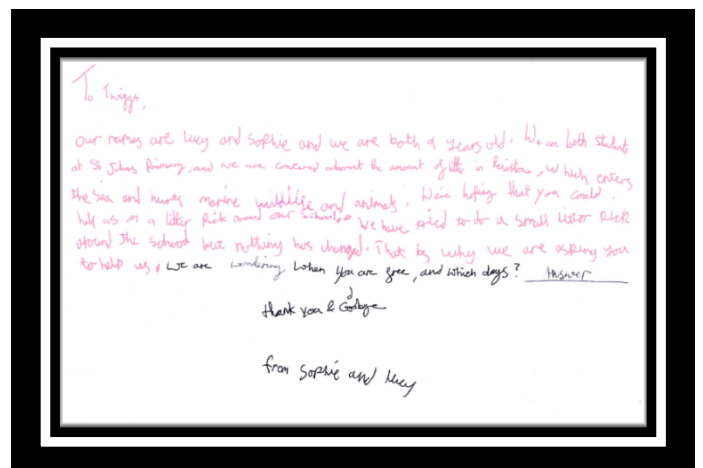
Activities included: Clearing the grave yard and showing volunteers how to spread green waste and introduce it back into the land.

12. Wednesday 29th August 2018 – St Leonards Church Yard

Activities included: Working with Lens Friends Group and Stainborough Rotary Club with tidying and clearing up activities in order to reveal graves for the Penistone Art Week Project. We also helped volunteers to mulch and reintroduce green waste back into the grave yard. We were joined by a total of 9 volunteers.

Other Reportable Progress

- 03/07/2018 – Met with children and teachers from St Johns Primary School in Penistone for future events (children to take leadership)
- 09/07/2018 – Setting up future activities with St Johns Primary School – Our team met with the headteacher and arranged for school children to create posters which we will place in the Market Barn (the posters will be encouraging older students from Penistone Grammar School to not drop litter). We are hoping to work with Penistone Grammar School in the near future
- 09/07/2018 – Event arranging with Thurgoland Primary School to maintain the water pump on the memorial path
- 11/07/2018 – Attended Safe Guarding training at St Johns Community Centre
- 12/07/2018 – After being sent a letter from two students at Tankersley St Peters Primary School asking us to judge their garden competition we attended their school and chose Year 1 as the winner
- 13/07/2018 – Looked at Silkstone Primary Schools grounds at the music room to come up with ideas for activities. We would like to create a wildlife nature area
- 20/07/2018 – Meeting with Thurgoland Parish Council to re landscape the War Memorial. Twiggs team set out the plan.
- 03/08/2018 – Our Twiggs Team spoke with the manager from Myers to see if we could help with bench restorations, we browsed through off cuts and took some for future projects.



- 03/08/2018 – In our absence a digger has broken through the electric mains at Springvale Community Garden, causing an explosion and power cut throughout Penistone. (Our team checked on the volunteers and luckily nobody has been injured)
- 06/08/2018 – Meeting with Church Warden at Saint Johns Penistone about the difficulties of them maintaining the grave yard and how to improve the community.
- 06/08/2018 – Our apprentice recruited a volunteer in Mill House Green.



- 08/08/2018 – Office staff (Wendy Twigg and Millie Cooper) attended Voluntary Action Barnsley meeting hosted by Rachel Neale, networking event meeting people from other organisations to recruit volunteers, best practices etc.
- 13/08/2018 – We had an interview with Penistone FM covering our regular schedule, how to utilise green waste and
- promoting an upcoming event at Saint Johns on 16th August 2018. Our team created two jingles which Penistone FM will play after our name is mentioned on the radio.
- 16/08/2018 – We assessed Ingbirchworth picnic Bridge, where volunteers accumulated green waste.
- 16/08/2018 – Spoke with Lens Friends Group. We made a decision to do the Grow Yard Project on Wednesdays including Stainborough Rotary Club.
- 17/08/2018 – Planned some areas of blight to tackle with volunteers on Monday at the Market Barn/ Tesco.
- 23/08/2018 – Collected refreshments from Co-op for St Johns clean up session
- 23/08/2018 – Meeting attended with Pat Braithwaite about wood for park benches (enough for 14 benches).

The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

Isolated and Vulnerable Older People Service



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project for 12 months from January 2017-January 2018 with the option to extend the project for a further 12 months subject to satisfactory achievement of outcomes. At its Penistone Area Council meeting on the 5th October 17 the Area Council confirmed the recommendation to extend this project for a further year as all performance was satisfactory after year one.

The project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area, and is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people. The report below provides a summary update for the two months following the last full report for quarter one.

Interim Report July to August 2018

Penistone Social Inclusion Service

- 1:1 Service. Has now been used by 92 older people in the Penistone Area and 72 of these are for longer term, complex pieces of work. Referrals have been quiet over the summer which has given the team the opportunity to carry out some intensive work with existing service users.
- The Groups are going well especially the Tea and Chat Group at Weavers Court which has around 20 people attending recent sessions which included sharing recipes and reminiscing about the 1960s. U3A are now delivering a new Board Games Group. Age UK Barnsley have started a new Afternoon Outings Club in Penistone which will bring small groups of people together to go out shopping and visiting local places using the Community Car Service. We will also soon start delivering Healthy Cooking Sessions to Groups in the area.
- We have identified the Tankersley Area as an area of focus for the service through the Loneliness Heat Maps

a wellbeing group called Healthy Mind, Healthy Life at Tankersley Welfare Hall from the 26th September.

- The Slipper Swap events have all been completed and the team have been delivering the remaining slippers to local groups and individuals.
- The multi-agency Summer Bbq was unfortunately met by bad weather and was delivered as Afternoon Tea in Pendon House. Numbers were also affected by the weather but the 31 people who attended the event had a lovely time.
- We have been supporting initiatives in the area including the principal Towns Consultation and Safeguarding Week.
- We are turning our attention toward the onset of winter and the Winter Warmth Event will be taking place on the 24th October at St John's Community Centre. We will be taking names of people to join the Winter Register and we are working closely with agencies involved with immunisation and cold homes to ensure older people in Penistone have all the help and information they need for a safe winter.
- We continue to grow and support local groups/events and to sign up older people for Dial a Ride and the Community Car Service. Figures will be available on the end of September quarter report.

Case Study

Title Individual Case Study
Date September 2018
Ward Area Penistone
Summary We have recently recruited a volunteer who has a young baby. The volunteer was on maternity leave and new to the area so thought this would be a good opportunity to meet people that she wouldn't normally encounter due to the age difference. Recognising the benefits of intergenerational working the volunteer, along with her baby, starting trying out different ways in which they could work with older people in the community.

Key Learning Points

This case shows volunteers don't have to fit the traditional role. Being flexible with how volunteers support people means we can find new ways of working that bring different outcomes.

Background

The volunteer joined us as she wanted to meet new people in the area. Being a new mum meant she went to places where she met lots of other mums, but she wanted to meet some of the older people in the community who she would not naturally meet at the groups she attended.

The volunteer wanted to involve her baby as she was on maternity leave so we looked at how she could do this. She attended the Tea and Chat fashion show to see how supporting groups would work. We agreed that befriending may be more suitable as the one to one contact would work better than taking a baby to a busy environment.

We introduced the volunteer to a 90 year old lady (C) who is no longer able to leave the house. C loves children and has a number of young great grandchildren herself. The set up works well and the volunteer visits around once per fortnight to spend a couple of hours with her.

Both the volunteer and C get a great deal of satisfaction out of this.

Who was Involved:

Staff 1

Existing Volunteers

New Volunteers 1

Hours Given

Any unplanned outcomes (Good or Bad)

Not everyone likes being around children so before I introduced the two of them, I spoke to C to make sure that she was the right person to have a befriender who would have a child with her. She told me she is "happy for a little chaos" to be brought into the room and having the baby around gave C and the volunteer a common ground despite the 60 year age gap.

An unexpected but welcome outcome was the volunteer learnt that C has always loved animals and kept pet dogs, which she can no longer do. With C's permission, our volunteer has also taken her dog on visits to C which she has really enjoyed.

Outcomes of Project

The outcomes to this pairing are good and both are happy to spend time in each other's company. It shows that intergenerational work and pet therapy can be really enriching to some people's lives.

What could have been done better

It would have been nice for the volunteer to also support in groups, but due to the busy nature of them it is too difficult to support and help out whilst looking after a young baby.

Next Steps

The two will continue with this arrangement. The volunteer is now back at work on a part time basis and still fits in visits to see her new friend.

Public Health Outcomes this project helps to achieve

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

Penistone Local Link

Update & Progress Report

Background

The Penistone Local Link, Service 25, was launched in September 2017 with pilot funding from the Penistone Area Council Working Together Fund. The pilot funding was subsequently extended to support the service until March 2018. The service continued and on 13th June 2018 funding was granted for the period 1st April 2018 until 31st March 2019. We are looking for ways to help sustain the service from April 2019 and beyond.

Volunteers

We have a small team of volunteers that help support the service. Led by our volunteer Community Ambassador Tony Gibson the team undertake a variety of jobs to help develop the service:

- Door-to-door distribution of the service timetable leaflet to homes across the Penistone area
- Distribution of the timetable information leaflet to main points in the area such as shops, libraries, health centres, Tesco, St' John's Church and so on
- Visiting people at home who have asked for more information and explanation about the service
- Talking to local community groups about the benefits of the service
- Volunteers also travel on board the service frequently to offer more information and talk to passengers for feedback

The work of the volunteer team is having success. Please refer to the monitoring report to see how passenger numbers are increasing. A reliable and punctual service together with the efforts in the community by volunteers is showing how more and more people are benefiting from the service and trusting it to help them get out and about.

We are currently looking to recruit 2 new volunteers to help us further develop the service for a sustainable future.

The Future

Having recently secured funding for the service until 31st March 2019, we now look forward to the future to see how we are going sustain the service from April 2019 onwards. Having developed our strategy, we are aiming to secure the long-term future of the service by:

- We will first prepare a publication to explain to potential stakeholders about the service and its massive benefits. This will contain information about how the service adds value to the local economy, the social and environmental benefits and an impact summary
- We will approach directly Tesco for support for the service. The service benefits Tesco significantly, it is at the heart of route and served frequently. We are able to offer Tesco advertising space on the exterior of the bus and on the timetable information leaflet
- We will offer small and medium size enterprises around the area the opportunity to sponsor the service. Again, we are able to offer advertising space in a new timetable information leaflet. If the uptake of advertising and sponsorship is significant enough then we will produce a bigger and more comprehensive leaflet containing information about the wider bus network and train services around Penistone

- We will look for more funding streams. We would like to explore capital funding opportunities by way of a grant to purchase a bus outright for this service. This would reduce the cost of running the service.
- We may be able to attain some contracted work for the bus outside its normal running time. For example, some form of home to school transport in the morning and afternoon. This would help support the overall cost of running the service
- As we look to develop the service for the future it may be possible to extend the service for greater benefit. Fox Valley is just 10 minutes away from Penistone and isn't well served by buses. It could be possible to incorporate this into the route. This would present another potential opportunity for funding by inviting Dransfield Properties (owners of Fox Valley) to fund the service and not least some of the tenants that trade at Fox Valley.

Consultation

Consultation with passengers and the wider community is a daily event. The service is operated by a regular driver, Paul, who has become established in the community. Paul talks and listens to his passengers every day and hears ideas and suggestions. This is where the idea of serving Fox Valley has come from. This also means that he is more able to accommodate the needs of his passengers, to serve them better.

Our team of volunteers are frequently out in the community listening to wider ideas and concerns. Many people are asking for shorter length door-to-door day trips. Others are asking about a direct bus service to Barnsley Hospital. We will continue to receive and hear this feedback.

Before the end of this year we will carry out a full survey of as many passengers as we can and members of the community that don't currently use the service. This will give an insight into how we can broaden and develop the service. The more people that use the service, the more sustainable it will become.



Penistone Roundtable



Penistone Community Equipment Bank Project

The Roundtable in Penistone received £11,660 from Penistone Area Council's Working Together grant fund to set up an equipment bank for community groups and events in the area. This has provided a valuable resource for many community groups in the Penistone area.

About the Roundtable

We are involved in fund raising for local community projects and charities around the Penistone area.

Some of the community events we organise include Penistone's annual Bonfire and Firework Night, Santa's Sleigh visits and The Penistone Mayors Parade and Gala

Summary of progress with the equipment bank

The PCEB has been running since 2017, with the new equipment proving popular for hire. Additional community activities have seen a good hire of the new equipment.

We have also grown our volunteer numbers overall for our events with greater cooperation between the Round Table family of clubs.

Oct 2017

- We have undertaken a programme of works to our storage facility, part paid for with funds generated from the new equipment. This enabled us to go ahead and order the generators safe in the knowledge that they'd be secure.
- We have taken out a lease on an adjacent unit to help store some of the extra equipment
- We have donated some old equipment, not suitable for hire, to the scouts.

2018

Community events have continued in the same vein in 2018, though notably we have increased support for other groups and events in 2018. These include support of events at Springvale Community Gardens, Cumberworth Community Association, Millhouse Green Village Community Association, Penistone Bowling Club, Penistone Grammar School, Thurlstone Community Group/PTA, and community galas in Carlecoates, Cawthorne, Thurgoland and Stocksbridge, Penistone FM and once again Penistone Show.

We have supported a bigger schedule of events for this years Penistone Gala weekend, and in terms of our own Table events:

- Community Halloween event taking place in Penistone Market. This is aimed at younger children, and has been a great success in previous years. It is supported by Penistone Ladies Circle, a purely voluntary group. Most pop-up tents will be in use.
- Community Bonfire and Fireworks event. Most equipment will be in use, including our new generators. On a good year c4000 will attend
- Penistone Boundary Walk. Raising money for Tiny Hearts this year, equipment is used to stage checkpoints and refreshment points.
- Penistone Round Table sporting events and equipment was used to support this.
- Wide usage at Penistone Show – aiding local groups wanting to display.

Case Study

Summary

(from Oct 2017)

- **Extension of Halloween event – The new equipment allows us to make this year’s event bigger and better with a greater capacity of children involved in activities.**
- **More stalls means more volunteers, and it has involved the local Ladies Circle group more this year – and their numbers of volunteers is starting to grow.**

Sept 2018

We have seen more community events run this year using the equipment bank with in the surrounding area.

Key Learning Points

- **Engaging other groups helps motivate them to increase their volunteer base**

Who was Involved:

Existing Volunteers: 50 Penistone Round Table and 41 Club – 30 Penistone Ladies Circle and Tangent.

New Volunteers: Across all clubs involved in “Table” events, there are about 10 new members and more newer members of all clubs getting involved in community events.

Hours Given: Hard to quantify 2018 update – it is estimated members of both the Round Table family of clubs and Gala committee put in anywhere between 25 hours and 150 hours per year specifically supporting community service.



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BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
October 4th 2018**

**Report of the
Penistone Area Council Manager**

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update on the current Age UK Supporting Isolated and Vulnerable Older People Contract, and progress made towards developing the agreed Isolated and Vulnerable Older People fund at a cost of £70,000.**

2.3 **That members note the update on the Penistone Working Together Fund 2018/19**

2.4 **That Members note the update on the Twiggs Clean and Tidy contract from within this report**

2.5 **That Members note the financial update on the budget for 2018/19**

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17 for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.

- 3.3 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed a one year extension to run from 1st January 2018 to 31st December 2018 at a cost of £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget.
- 3.4 Age UK presented details of their performance outcomes to date and advised of future service sustainability options, at a Member briefing on 17th May 2018. From this, Members concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there is a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.5 At the Penistone Area Council meeting on 7th June 2018, following an options appraisal to allow Area Council to consider it's approach, it was agreed that specific programmes of work (as identified in the options) should be supported and funded through PAC grant funding.
- 3.6 At the Penistone Area Council meeting 19th July 2018 , it was agree that £70k is made available from 2018/9 Penistone Area Council fund allocation to set up an 'Isolated and Vulnerable Older People Fund' with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.7 The Penistone Area Council Manager is currently developing the grant process for the Supporting Isolated and Vulnerable Older people fund which will be publicly advertised to invite applications by the end of October 2018. Members will be provided with a briefing prior to public advertisement of the grant.
- 3.8 The current service to support Isolated and Vulnerable older people delivered by Age UK continues to report satisfactory outcomes. A full performance report for Quarter 3 of the contract will be presented to Area Council at it's meeting on 6th December 2018.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of **£202,038**

4.3 To date the following applications have been approved:

- Penistone roundtable: £11,660
- Penistone Scout Group: £8,050
- Trans Pennine Trail conservation volunteers: £6,630
- Penistone FM, young people in radio: £15,627
- Penistone Bumping spaces: £19,836
- Sporting Penistone: £16,230
- Penistone Youth Activities: £8730
- DIAL Barnsley : £4275
- Penistone Wi-Fi Project: £5,545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5,000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5,990
- South Pennine Community Transport , CIC extension to Pilot: £6,538
- DIAL Barnsley: £4,395
- South Pennine Community Transport , CIC Community bus : £20,000
- Penistone FM Young Voices project: £7644
- Transpennine Trail Conservation volunteers Station project: £2604

4.4 Total applications to date = **£188,430**

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget.

4.6 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of £33,856 of the Working Together Fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.

4.7 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at it's meeting on May 30th 2018. In light of this, Working Together Funds have not been widely publicised.

4.8 Following the recommendation of the Area Council at it's meeting on 19th July 2018 to accept appropriate informal requests for funding from PWTF, the panel gave consideration and approval in September to fund Penistone FM Young Voices Project at a cost of £7644 and to fund the Transpennine Trail Penistone Station project at a cost of £2604. The Panel also took the decision to request a repayment of underspend from the Roundtable project (currently in negotiation) so the total remaining, subject to this repayment, currently stands at **£3,608**.

4.9 At the Area Council meeting on 19th July, it was suggested that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.

5.0 New Clean, Green and Tidy Service

- 5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.
- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.
- 5.5 At the Area Council meeting of July 19th 2018, Members agree to extend the current contract which is due to finish on 1st November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.
- 5.6 The current Twiggs Clean, Green and Tidy contract continues to perform satisfactorily against agreed targets. A full report for quarter 3 of this contract will be available for presentation to Area Council at its meeting on December 6th 2018.

6.0 Ward Alliance funding

- 6.1 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This was fully allocated up to the end of March 2018.
- 6.2 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2018/2019.
- 6.3 At it's meeting on 19th July 2018, the Area Council noted the increased demand on Ward Alliance fund allocation and the likelihood of being unable to meet the future potential need for support from the fund for the remainder of 2018/19 financial year. A decision was therefore taken to devolve £20,000 from the 2018/19 Area Council budget, to the Ward Alliance fund. Members are advised that this is the maximum allocation that can be made to Ward Alliance funds for this financial year.

7.0 Finance Update

- 7.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) has been carried forward to the 2018/2019 budget allocation.
- 7.2 The 2018/19 budget shows an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019). A further allocation of £70,000 has been earmarked from within the 2018/19 budget for the provision of the Isolated and Vulnerable Older people grant funds referred to in 3.6 to allow projects to start from January 2019 when the Age Uk contract finishes.
- 7.3 To enable extension of the Clean, Green and Tidy contract, referred to in 5.5 , £98,007 would be required overall from Area Council budget. £40,836 for this will be allocated from within the current budget , with the additional £57,170.75 earmarked from Penistone Area Council budget allocation 2019/20.
- 7.4 To support delivery costs of the Community Magazine, £3362 was approved as carry forward from the 2017-2018 budget. Delivery costs have now increased slightly so that £3873 has now been allocated from this year's budget.
- 7.5 Following approval to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.3 this has now been allocated, leaving a current working balance of **£18,447.75**

7.6 2018/19 Budget allocations approved to date

	Current approved expenditure from 2018/19 allocation	Indicative expenditure 2019/2020 budget
Age UK contract	£52,000	
Clean Green and Tidy Extention	£40,836	£57,171
Working together fund		
Allocation to WA funds	£20,000	
Magazine distribution costs	£3873	
Supporting Older people Fund	£70,000	
Total spend approved	£186,709	
Total remaining from base budget of £205,157 *	£18,448	

*Ref to 7.7

7.7 Penistone Area Council full budget summary to date

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2018/19										
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract		Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19
Base Expenditure						200,000	200,000	200,000	200,000	200,000
Countryside Skills Training	Growfore	01-Oct-14	1 yr	£ 100,000.00		100,000	300,000	309,845	200,000	205,157
Countryside Skills Training Extension	Growfore	08-Sep-15	6 months	£ 54,600.00			54,600			
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00			35,555	124,445		
Clean & Green extension									15,974	
Working Together Fund	Various			£ 202,038.00			60,000	92,038	50,000	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00			40,000			
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00				20,000		
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00				70,000	17,500	52,000
Supporting Older People Fund	Various			£ 70,000.00						70,000
Community Magazine distribution costs	Various			£ 6,724.00				3,362	3,362	3,873
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00					10,000	
Allocation to Ward Alliances 18-19				£ 20,000.00						20,000
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00					98,007	
Clean & Green 2017/18 - extension	Twiggs	Oct-18	6 Months	40,836						40,836
Expenditure Incurred in Year						100,000	190,155	309,845	194,843	186,709
In Year Balance						100,000	9,845	-109,845	5,157	13,291
Allocation remaining from C/F							109,845	0	5,157	18,448
Earmarkings (to include C/F & unspent allocation)										
Actual spend for year										
Balance Including Any Base Expenditure Not utilised in Previous Financial Year										

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